

Application For Employment



An Equal Opportunity Employer

Stillman BancCorp N.A. is committed to providing equal opportunity for employment to all employees and applicants for employment, regardless of race, color, religion, gender, age, national origin, ancestry, marital status, disability, military status and any other legally protected class.

Please print all information and complete every part of this application. If there is a question or section that does not apply to you, mark "N/A". Do not leave any question unanswered. Any false, misleading or incomplete responses made knowingly on this Application For Employment may result in denial or termination of employment.

Today's Date: _____	Social Security Number: _____		
Name: Last: _____	First: _____	Middle Int. _____	
Current Address: _____	City: _____	State: _____	Zip: _____
Primary Phone Number: _____	Alternate Phone Number: _____		
Other Name(s) Known By: _____			
Previous Address (if less than 7 years in current address): _____			

Position(s) applying for: 1. _____ 2. _____

Seeking: Full-time Part-time Temporary or seasonal

Which Stillman Bank office location(s) are you interested in? _____

Do you have any work schedule limitations? Yes No

If "yes", please describe: _____

What salary or wage rate are you seeking? _____ Date you can start? _____

How did you learn about job openings at Stillman Bank? _____

Have you applied for a job with us before? Yes No If yes, when? _____

Have you ever been employed by Stillman Bank? Yes No If yes, when? _____

Do you have any relatives employed here? Yes No

If "yes", please state name(s) and relationship(s): _____

Are you at least 18 years of age or older? Yes No

If not at least age 18, can you provide proof of your eligibility to work? Yes No

Are you legally eligible to work in the United States? Yes No Are you a U.S. citizen? Yes No

>Note: If offered employment, you will be required to provide appropriate documentation verifying your eligibility to work in the United States.

Have you ever been convicted of a felony, or any crime involving theft, dishonesty, breach of trust, or acts of violence? Yes No

If "yes", please describe: _____

> Note: Applicants for employment are not obligated to disclose sealed or expunged records of conviction or arrest, including expunged juvenile records of conviction or arrest.

Does anything conflict with your ability to maintain regular and punctual attendance? Yes No

If "yes", please explain: _____

Are you able to perform the essential functions of the job for which you are applying, with or without reasonable accommodation? Yes No

Previous Employment

Have you ever been discharged or asked to resign from a job? Yes No

If "yes", please explain: _____

Please list all past employment, beginning with your current or most recent job. Account for any gaps in employment.

Employer: _____

Address and Phone Number: _____

Name and title of immediate supervisor: _____

Job Title: _____ Duties: _____

Dates employed: From: _____ To: _____ Salary: _____

Reason for leaving: _____ May we contact? Yes No

Employer: _____

Address and Phone Number: _____

Name and title of immediate supervisor: _____

Job Title: _____ Duties: _____

Dates employed: From: _____ To: _____ Salary: _____

Reason for leaving: _____ May we contact? Yes No

Employer: _____

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Name and title of immediate supervisor: _____

Job Title: _____ Duties: _____

Dates employed: From: _____ To: _____ Salary: _____

Reason for leaving: _____ May we contact? Yes No

Employer: _____

Address and Phone Number: _____

Name and title of immediate supervisor: _____

Job Title: _____ Duties: _____

Dates employed: From: _____ To: _____ Salary: _____

Reason for leaving: _____ May we contact? Yes No

Employer: _____

Address and Phone Number: _____

Name and title of immediate supervisor: _____

Job Title: _____ Duties: _____

Dates employed: From: _____ To: _____ Salary: _____

Reason for leaving: _____ May we contact? Yes No

Education and Training

Please list all high schools, colleges, universities, business or technical schools attended and diplomas, licenses or certifications received.

	Name of School	Level Completed	Degree or Certificate	Major Courses
	City and State			
High School			<input type="checkbox"/> Diploma <input type="checkbox"/> G.E.D.	
College / University				
College / University				
College / University				
Business / Technical School				

Please list any special academic honors you have received.

Please describe any specific experience or training that you feel would be relevant to the position you seek.

List all professional licenses or certifications held (include state, type, date issued and license or certificate number)

Describe any other skills or qualifications that would help you in the position applied for. This includes any computer, software, office equipment or other area of knowledge and degree of proficiency:

References

Please list two business references and one personal reference (not relatives) that we may contact:

Name: _____ Phone Number: _____

How does this person know you and for how long? _____

Name: _____ Phone Number: _____

How does this person know you and for how long? _____

Name: _____ Phone Number: _____

How does this person know you and for how long? _____

Please Read Carefully Before Signing

By my signature below, I certify that the answers and information I have provided in this Application For Employment are true, accurate and complete to the best of my knowledge. I acknowledge that if any answer or information is false, inaccurate, misleading or incomplete, I may be denied employment or, if hired, I may be discharged, regardless of why, how or when discovered.

I hereby authorize Stillman BancCorp N.A. to investigate all information contained in this Application For Employment, and to obtain any information it deems necessary concerning my previous employment, character, credit history criminal history and educational background. I further authorize all persons, former employers, agencies, schools and others with information regarding my background and/or character to provide such information to Stillman BancCorp N.A. I voluntarily waive all recourse and hereby release those responding to these inquiries and all individuals connected with them, including Stillman BancCorp N.A., it's directors, officers, employees and agents from any and all liability whatsoever that might otherwise be incurred in furnishing such information.

I understand that this Application For Employment is not an employment contract, and does not represent, create or imply any type of contract or legal right. I also acknowledge that no oral representations have been made to me, and that no one within Stillman BancCorp N.A. has the authority to make oral contracts of employment.

I understand that employment at Stillman BancCorp N.A. is voluntarily entered into, and that if hired, my employment may be terminated at-will, at any time, with or without cause by either myself or Stillman BancCorp N.A.

I understand that all offers of employment issued by Stillman BancCorp N.A. are contingent upon acceptable background checks, which may include screening for substance abuse in accordance with Stillman BancCorp N.A. policies and procedures.

I hereby affirm that I have read, understand and agree to all of the conditions and statements set forth above and throughout this Application For Employment. I agree that, if hired, I will adhere to the policies, rules and regulations adopted by Stillman BancCorp N.A. and that I will preserve the confidentiality of information belonging to both the Bank and it's customers.

Applicant Signature: _____ Date: _____

**Pre-Employment Inquiry and
Authorization for Release of Information**

In connection with my application for employment with Stillman BancCorp N.A., I understand and agree that background inquiries may be made that will seek information as to my character, work habits, experiences and abilities, along with reasons for termination of past employment.

I hereby authorize Stillman BancCorp N.A. to obtain and investigate any information it deems necessary concerning my previous employment, character, credit history, criminal history, driving record and educational background.

I further authorize all persons, former employers, agencies, schools and others with information regarding my background and / or character to provide such information to Stillman BancCorp N.A.

I voluntarily waive all recourse and hereby release those responding to these inquiries and all individuals connected with them, including Stillman BancCorp N.A., its directors, officers, employees and agents from any and all liability whatsoever that might otherwise be incurred in furnishing such information.

I acknowledge that a photocopy or telephonic facsimile of this release should be considered as valid as the original.

Applicant Name (Please Print)

Applicant Signature

Date Signed

Notice and Authorization to Obtain a Consumer Credit Report

I understand that Stillman BancCorp N.A. may obtain a consumer report for use in considering my application for employment. A consumer report may contain information relating to my creditworthiness, credit standing and credit capacity.

My signature below authorizes Stillman BancCorp N.A. to obtain a consumer report, including a credit report, through the Credit Bureau or any other institution or agency that Stillman BancCorp N.A. may select, in regard to my possible employment.

Applicant Name (Please Print)

Applicant Signature

Date Signed

VOLUNTARY APPLICANT DATA

Stillman BancCorp N.A. is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, Stillman BancCorp N.A. invites applicants to voluntarily self-identify their race/ethnicity and gender. Submissions of this information is voluntary and refusal to provide it will not subject you to any adverse treatment. The information will be kept confidential and will only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement.

Date: _____ Position applied for: _____

Name: _____

Referral Source: ___ Advertisement (print) ___ Employee Referral ___ Walk-in
 ___ Employment Agency ___ Internet (specify site) _____
 ___ Other _____

EEO Survey

Government agencies require periodic reports on the sex and ethnicity of applicants and employees. This data will be used for analysis and reporting only. **Choose one race/ethnic group. Submission of information is voluntary.**

Sex: ___ Male ___ Female

Race/Ethnic Group: ___ Hispanic or Latino ___ White ___ Black or African American
 ___ Native Hawaiian or Other Pacific Islander ___ Asian
 ___ American Indian or Alaska Native ___ Two or more races

Definitions

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino) – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino) – A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino) – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino) – A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Two of More Races (Not Hispanic or Latino) – All persons who identify with more than one of the above five races.